**CADET REVIEW BOARD GUIDELINES as of 14 August 2022**

1. **CAP MOTTO *Semper Vigilans* =** Always Vigilant. Language = Latin
2. **CADET OATH: Know it by HEART:** I pledge that I will serve faithfully in the Civil Air Patrol Cadet Program, and that I will attend meetings regularly, participate actively in unit activities, obey my officers, wear my uniform properly, and advance my education and training rapidly to prepare myself to be of service to my community, state, and nation.
3. **CORE VALUES: (V-I-R-E):**

**V**olunteer Service **I**ntegrity **R**espect **E**xcellence

 **Air Force Core Values:** Integrity First, Service Before Self, Excellence in All We Do

**IV**.  **CADET HONOR CODE:** We will not lie, cheat or steal, nor tolerate those who do.

1. **GENERAL FACTS ABOUT CAP**
	1. There are **52 WINGS**: the 50 states, plus **Puerto Rico** & the **District of Columbia.**
	2. There are **8 regions**: we are in the **Northeast Region.**
	3. National Headquarters: located at Maxwell Air Force Base in Alabama
	4. National Commander**:** Maj General Edward Phelka, CAP
	5. National Vice Commander: Brig. General Regena Aye, CAP
	6. CAP-USAF Commander Col Tyler V. Frander, USAF
	7. Northeast Region Commander: Col Everett Hume, CAP
	8. Massachusetts Wing Commander: Col Tim Nelson, CAP
	9. Vice Commander MA Wing Lt Col Carleton Jones, CAP
	10. Goddard Cadet Squadron Commander Captain Antonio Fontes, CAP
	11. GCS Deputy Commander Lt Col Maffei-Iwuc, CAP
	12. GCS Leadership Officer Major Roland Houle, CAP
	13. GCS Cadet Commander C/Maj Karl Farynaz
	14. GCS Cadet Deputy Commanders:

Of Operations: C/Maj Ita Carrigg

Of Support: C/1st Lt Sweta Chandra Mohan

Leadership Officer: C/Maj Karl Farynaz

* 1. GCS Cadet Flight Commanders **Alpha Flight Commander:**

 C/2d Lt Sweta Chandra Mohan

 **Zulu Flight Commander:**

 C/2d Lt Henry O’Brien

* 1. GCS First Sergeant To be determined
	2. Alpha Flight Sergeant C/TSgt Tom Webster

Element Leader: C/TSgt Rebecca Singley

* 1. Zulu Flight Sergeant C/MSgt Alex Belliveau

Element Leader:C/TSgt James Niall

Element Leader: C/MSgt Ariana Ward

**VI. THREE MISSIONS of CAP:** **A-C-E** = **A**erospace Education, **C**adet Programs, **E**mergency Services

* + - They are all equally important. If you look at the logo for CAP, there are 3 propellers. Each propeller stands for one of the 3 CAP missions.

**VII. ABOUT YOUR ACHIEVEMENT AND GRADE:**

* Know the name of the achievement that you are going for (Curry, Arnold...)
* Know the grade that you are going for (C/Airman, C/Airman First Class…)

 **What is the difference between grade and rank?**

* Grade is the level of achievement: Airman, Airman First Class, etc. It is what is worn on the uniform. Rank is how long you have been in that grade. If there are 3 cadet captains, the cadet who has been C/Capt the longest is the highest-ranking C/Captain.

 **TELL KEY FACTS ABOUT THE PERSON FOR WHOM THE ACHIEVEMENT IS NAMED**

 For example, General Hap Arnold was the head of the US Army Air Force during WW II.

**IX. REPORTING, FOLLOWED BY QUESTIONING PHASE:**

* Your Flight Sergeant can review this with you. Here are some key points:
	+ - When you report, state your grade and name and end with the phrase “Sir” or “Ma’am”, depending on whom you are saluting.
		- After reporting, stand at attention unless given permission to stand at ease. Stare straight ahead at a point on the wall.
		- If you need to think about an answer, ask permission to consider the question. If you don’t know the answer, say something such as: “Sir, I do not know the answer.”

**XI. GROOMING STANDARDS**

**HAIR:** If it is not cut to grooming standards, male cadets will not pass. Female cadets must follow grooming standards in the manual. This regards hair, fingernails, make up, earrings as well.

**Your blues** should have gone to the dry cleaners. They should be pressed. DO NOT REQUEST MILITARY CREASES. These are extra creases that you do not need. Make sure that the pants legs have creases, as well as the sleeves. (The military creases the back of the shirt as well: CAP does not).

**For males,** the name plate should be centered and resting just above the right pocket. The ribbons should be centered and resting just above your left pocket. For class A & B blues, wear a pressed tie and tie tack. The tie should go straight down the center of your shirt & the tip should rest ABOVE the silver belt buckle.

**Females** need to look at the uniform manual for nameplate & ribbon placement. For class A & B blues, females need to wear a blue collar tab.

**ALL: Know where each ribbon is and what it stands for without looking down.**

Make sure that there are no loose threads, particularly near buttonholes. The blues cover should be tucked into your belt as per the uniform manual. Make sure that you have black dress socks on. Make sure that the shoes are shined (or clean, if Perma-shine).

*THIS IS MEANT TO BE A LEARNING EXPERIENCE. IT WILL HELP YOU NOT ONLY AS A CADET, BUT ALSO AS AN INDIVIDUAL.*